

# The Arts Council, Inc. (d.b.a. MartinArts)

## Board Meeting Agenda

Tuesday, April 26, 2022

5:30 PM

Court House Cultural Center

*Board Members: Karen Barnes, Ken Hooper-Capozzi, Gaby Ferraro, Sheryl Levine, Nicki van Vonno*

*Ex-Officio Members: Anthony Anderson, Becky Bruner, Doug Smith, Nancy Johnson*

- 1) Welcome/Attendance Gaby Ferraro, Chair
- 2) Approve Minutes from January 25, 2022 (enc. 2-3)
- 3) New Business & Presentations
  - a) Audit Draft Presentation Wendy Nelson / CPA Firm
  - b) Open Discussion, Follow up to Strategic Planning Workshop All Members
- 4) Financial Report Karen Barnes, Treasurer
  - a) Q2 Reports including YTD Budget Comparison (enc. 4-5)
- 5) Committee Reports
  - a) Arts Education Sheryl Levine
    - i) Plein Air Arts Day - Recap
    - ii) High School Juried Art Show
  - b) Court House Cultural Center Gallery Ken Hooper Capozzi
- 6) Executive Director's & Staff Updates Nancy Turrell
  - a) CHCC Building Updates
  - b) Membership Discussion Laura Tingo
  - c) MartinArts Magazine
  - d) AEP6 Updates
  - e) Advocacy
  - f) Foundation News & Updates
    - i) Stuart High School Update
    - ii) MartinArts Awards Update Jennifer Hearn
- 7) Chairman's Comments & Updates
- 8) Comments from the Public
- 9) Adjourn

**Next Board of Directors Meeting: July 26, 2022**

The Arts Council, Inc.  
**Board Meeting Agenda**  
January 25, 2022

**Welcome/Attendance:** Gabi Ferraro, Chair welcomed board members to the meeting and called the meeting to order at 5:33 pm. A quorum was established from the voting board members with the following members in attendance: Karen Barnes, Ken Hooper-Capozzi, Becky Bruner, Sheryl Levine and Nicki van Vonno. Staff in attendance: Nancy Turrell, Laura Tingo, and Wendy Nelson.

**Approve Minutes:** Gaby made a motion to approve the minutes from the October 26, 2021 which was seconded by Karen Barnes; motion carried unanimously.

**New Business & Presentations**

- a. **Resolution for signer/bank accounts (enc. 3):** Gaby moved approval of the Resolution for signer/bank accounts (enc. 3). Nicki seconded, and the motion was accepted unanimously.
- b. **Audit Draft Presentation:** Wendy Nelson of the CPA Firm is completing the audit. The audit will be discussed at the April meeting.

**Financial Report:** Karen Barnes provided an overview of the Council's financial position as noted in the Q1 reports including a YTD Budget Comparison, (enc 4-5) noting that there are few changes from the last report. She also did a comparison report to see how the last fiscal year compares to current year. The Balance sheets have been revised to clearly show the various accounts.

Gaby moved approval and Sheryl seconded the motion; motion approved unanimously.

**Committee reports**

- **Arts Education Committee:** Sheryl Levine  
Committee will discuss upcoming events. The Plein Air Arts Day is being scheduled. The selection of students is being scheduled and Sheryl is reaching out to find artists for the day. It is a daylong outside experience. Funding comes from the Arts license plates. Nancy mentioned the Photo Editor did a photojournalist story. They will reach out to the Photo Editor and see if this can be arranged.  
High School Juried Art Show is being planned. The exhibit runs April 26 through May 26.
- **CHCC Gallery Committee Updates:** Ken Capozzi noted the upcoming shows planned for the Galleries. Next show is "Humanity through the Artists Eyes" with three women artists: Cheryl Cote, Kirsten Stingle and Danuta Rothschild in the two Galleries. March 4 is the opening. Be Squared is a Members Exhibit show that will open on June 3.

**Executive Directors Report:** Nancy Turrell provided updated information on the CHCC Building Update.

The County will be doing work on the building. She is concerned that the staff intends to leave the windows open and that will not work for the Gallery walls. The window repairs have now been postponed. Nancy reported that she has been trying to reach the County liaison for the building since October. Julie Priest sent an email complaining about the condition of the building which Nancy read to the members. In the email, Julie noted that cleaning, caulking and cleaning is required for the building.

The Committee discussed the condition of the building and the relationship with the County regarding the building and the repairs needed. Karen suggests all the earlier work should be reviewed in order to further understand and discuss the matter. Gaby suggested going to the County Commission speak at Public Comment about this matter.

Nancy noted that the Executive Team will be meeting to plan the strategic planning sessions that will be held. At the strategic planning sessions, the use of the CHCC and the Stuart High School will be discussed.

AEP6 (enc p9) and advocacy. This report has been delayed. They will wait until May to start this survey. Some neighboring LAAs are not participating this year.

Advocacy. Nancy is working with various entitles and advocates to increase arts funding by the Florida legislature.

Nancy reported on Foundation activities. The Stuart High School project is taking a lot of time. We have selected an architect, Mike Nelson who worked on the Kravis Center and Palm Beach DramaWorks theatre. A Historic preservation consultant has also been selected. Consultants have applied to the RFP for a campaign feasibility study. Nancy will be on the School Board agenda next week requesting an Intent to lease agreement. Ken noted his Dining Under the Stars event raised \$30,000 for the Arts Center. Ken left the meeting at 6:20.

Jennifer Hearn spoke about plans for the Marties awards. It will be in November at the Lyric again. They will revamp the opening act so as not to over tax the student performers.

**Chairman's Comments:** None.

**Comments from the Public:** No comments from the public were made.

**Adjournment:** Nicki moved approval and the meeting adjourned at 6:24 PM.

Submitted by

Nicki van Vonno, Secretary

# The Arts Council, Inc.

## Balance Sheet As of March 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1002 PNC Bank Operating	20,906.99
1003 PNC Bank Money Market	8,320.61
1003.02 PNC MMA (State Grants)	0.00
1003.03 PNC MMA (Courtyard Reno)	3,790.35
1003.04 PNC MMA (Tech Grant)	165.37
1003.05 PNC MMA (License Plate Sales)	4,914.47
<b>Total 1003 PNC Bank Money Market</b>	<b>17,190.80</b>
1015 Cash - Petty - Events	0.00
1045 Seacoast - License Plates	0.00
1045.01 Seacoast - Kids Tag Art	6,837.37
<b>Total 1045 Seacoast - License Plates</b>	<b>6,837.37</b>
<b>Total Bank Accounts</b>	<b>\$44,935.16</b>
Accounts Receivable	\$0.00
Other Current Assets	
1310 Undeposited Funds	0.00
1325 Inventory	0.00
1380 Prepaid Insurance	2,167.56
1390 Security Deposits	0.00
<b>Total Other Current Assets</b>	<b>\$2,167.56</b>
<b>Total Current Assets</b>	<b>\$47,102.72</b>
Fixed Assets	<b>\$14,704.52</b>
Other Assets	
1051 Community Foundation Endowment	80,607.20
1400 Fine Art - Permanent Collection	34,600.00
<b>Total Other Assets</b>	<b>\$115,207.20</b>
<b>TOTAL ASSETS</b>	<b>\$177,014.44</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	\$10,968.74
Credit Cards	\$7,806.08
Other Current Liabilities	\$48,142.92
<b>Total Current Liabilities</b>	<b>\$66,917.74</b>
<b>Total Liabilities</b>	<b>\$66,917.74</b>
Equity	\$110,096.70
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$177,014.44</b>

# The Arts Council, Inc.

## Budget vs. Actuals: 2021/2022 Budget by Class -2nd Quarter

October 2021 - March 2022

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
4100 Government Funding/Grants	61,387.75	36,938.00	24,449.75
4200 Private Support/Donations	1,644.62		1,644.62
4250 Sponsorship	7,839.00	9,000.00	-1,161.00
4300 Membership	6,760.00	14,250.00	-7,490.00
4400 Foundation Support	66,000.00	64,000.00	2,000.00
4500 Special Events - Non Arts Fest		2,000.00	-2,000.00
4600 Cultural Center	10,183.72	16,250.00	-6,066.28
4700 All Earned Income	0.97	400.00	-399.03
<b>Total Income</b>	<b>\$153,816.06</b>	<b>\$142,838.00</b>	<b>\$10,978.06</b>
GROSS PROFIT	<b>\$153,816.06</b>	<b>\$142,838.00</b>	<b>\$10,978.06</b>
Expenses			
5100 Personnel	116,071.24	117,500.00	-1,428.76
5200 Artistic Services/Fees	3,523.26	4,525.00	-1,001.74
5300 Services-Operating & Program	2,642.10	6,700.00	-4,057.90
5365.06 Raffle Prizes (deleted)	0.00		0.00
5400 Marketing	14,824.92	10,375.00	4,449.92
5500 Travel	640.51	950.00	-309.49
5600 Insurance	3,163.00	3,400.00	-237.00
5700 Remaining Operating	17,976.34	19,921.00	-1,944.66
5715.03 Computer Support/Software	289.02		289.02
5800 Interest Expense	91.70	250.00	-158.30
Uncategorized Expenditure	0.00		0.00
<b>Total Expenses</b>	<b>\$159,222.09</b>	<b>\$163,621.00</b>	<b>\$ -4,398.91</b>
NET OPERATING INCOME	<b>\$ -5,406.03</b>	<b>\$ -20,783.00</b>	<b>\$15,376.97</b>
Other Income			
4900 In-Kind Support		1,500.00	-1,500.00
<b>Total Other Income</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$ -1,500.00</b>
Other Expenses			
5900 In Kind Support		1,500.00	-1,500.00
Reconciliation Discrepancies-1	0.02		0.02
<b>Total Other Expenses</b>	<b>\$0.02</b>	<b>\$1,500.00</b>	<b>\$ -1,499.98</b>
NET OTHER INCOME	<b>\$ -0.02</b>	<b>\$0.00</b>	<b>\$ -0.02</b>
NET INCOME	<b>\$ -5,406.05</b>	<b>\$ -20,783.00</b>	<b>\$15,376.95</b>