

The Arts Council, Inc. (d.b.a. MartinArts)

Board Meeting Agenda

Thursday, April 23 @ 5:30 PM

Location: Court House Cultural Center Gallery

Board Members: Andrew Hammond, Suzy Hutcheson, Chandler Josie, Leslie Judd, Marie Jureit-Beamish, Nerissa Okiye, Nicki van Vonno

Ex-Officio Members: Laura Giobbi, Nancy Johnson, Stacey Hetherington, Ed Ciampi, Amy Pritchett, (Foundation Rep, TBD)

1. Welcome & Attendance Okiye
2. Approve Minutes from January 2026 (*enc. p 2*)
3. New Business
 - a. Presentation of Quarterly Metrics Report Staff
 - b. Volunteer Handbook Development Update Hutcheson
4. Financial Report (*enc. p3-5*) Hammond
5. Committee, Project & Partner Reports
 - a. Court House Cultural Center Gallery Hearn
 - i. Marvin Cone High School Juried Art Show
 - ii. Art Out of the Closet Recap
 - b. Arts Education Updates Turrell
 - i. ArtsDay Update + Recap Hearn
 - ii. Brainstorming Session re Performing Arts Turrell
 - c. MartinArts Magazine Update
6. Executive Director's & Staff Updates
 - a. Grants Update Turrell
 - b. Membership Updates Hill
 - c. Foundation News & Updates
 - i. ArtsFest Recap Hearn
 - ii. MartinArts Awards (Nov 2026, TBD) Hearn
 1. Nominations Open
 - iii. 50th Anniversary Planning Jureit-Beamish
 - iv. Stuart High School Update Turrell
7. Chairman's Comments & Updates Okiye
 - a. Review Events & Meetings Dates (*page 6*)
8. Comments from the Public
9. Adjourn

MartinArts Mission: Inspire participation and passion for the arts!

The Arts Council, Inc. (d.b.a. MartinArts)

Board Meeting Minutes

Thursday, January 29 @ 5:30 PM

Location: Court House Cultural Center Gallery

Present: Ed Ciampi, Andrew Hammond, Suzy Hutcheson, Leslie Judd, Marie Jureit-Beamish, Nerissa Okiye

Absent: Laura Giobbi, Chandler Josie, Nancy Johnson, Stacey Hetherington, Amy Pritchett

Staff: Jennifer Hearn, Tori Hill, Nancy Turrell

1. Welcome & Attendance – Nerissa Okiye called the meeting to order at 5:30PM. A quorum was established.
2. Leslie Judd motioned to approve the previous meeting’s minutes and Suzy Hutcheson seconded. The motion carried unanimously.
3. New Business
 - a. Nancy Turrell presented the Quarterly Metrics Report.
 - b. The board discussed an incident that occurred during the installation of the latest exhibit and reviewed recommendations for improvement. Among the recommendations discussed were the reviews of current practices to ensure inclusivity; Nerissa Okiye motioned to adopt the recommendations and Suzy Hutcheson seconded. The motion carried unanimously.
4. Financial Report – Andrew Hammond reported that the organization has hired a finance manager, Donna Jenson.
5. Executive Director & Staff Updates
 - a. Nancy Turrell reported that the organization is awaiting the result of a Bank of America grant application.
 - b. Foundation News & Updates – Nancy Turrell reported that the Foundation has entered negotiations with the MCSB for a lease-to-purchase agreement for the Stuart High School campus. Jennifer Hearn encouraged the board to fill open volunteer positions at ArtsFest.
6. Chairman’s Comments & Updates – The board reviewed the schedule of upcoming meetings and events.
7. Adjourn – Nerissa Okiye motioned to adjourn the meeting and Andrew Hammond seconded. The meeting was adjourned at 6:45PM.

Statement of Activity

The Arts Council, Inc., dba MartinArts
October, 2025-February, 2026

	Total
Revenue	
4100 Government Funding/Grants	
4120 County	29,166.65
4130 License Plates	1,920.00
Total for 4100 Government Funding/Grants	\$31,086.65
4200 Private Support/Donations	\$17,928.01
4250 Sponsorship	\$1,955.53
4300 Membership	
4301 Artist Member	1,479.45
4302 Personal Member	12,730.49
4303 Corporate Member	621.86
Total for 4300 Membership	\$14,831.80
4400 Foundation Support	
4410 Community Foundation Grants	6,500.00
4430 Other Grants	2,500.00
4450 Funding from Arts Foundation	41,000.00
Total for 4400 Foundation Support	\$50,000.00
4600 Cultural Center	
4610 Room Rental	656.19
4612 Ticket Sales/Admission	690.15
4615 Donations	2,683.14
4630 Juried Show Fees	5,771.08
4635 Art Out of the Closet Sales	250.00
4650 Sale/Commission Item	663.75
Total for 4600 Cultural Center	\$10,714.31
4700 All Earned Income	\$0.31
Sales	53.50
Total for Revenue	\$126,570.11
Gross Profit	\$126,570.11
Expenditures	
5100 Personnel	\$96,781.02
5200 Artistic Services/Fees	\$2,266.46
5300 Services-Operating & Program	
5330 Food & Beverage Catering	433.68
5340 Professional Services	\$2,340.00
Total for 5300 Services-Operating & Program	\$2,773.68

Statement of Activity

The Arts Council, Inc., dba MartinArts
October, 2025-February, 2026

	Total
5400 Marketing	
5410 Advertising & Design	125.00
5420 Printing	497.07
5422 Website	1,275.00
5450 MartinArts Magazine	\$4,790.61
Total for 5400 Marketing	\$6,687.68
5500 Travel	\$281.82
5600 Insurance	\$3,991.48
5700 Remaining Operating	
5710 Service & Finance Charges	\$485.10
5711 CC Processing Fees	350.47
5715 Computer Support/Software	\$3,821.41
5720 Copier Lease & Maint.	2,011.40
5735 Subscriptions	\$935.50
5745 Volunteer & Staff Recognition	12.49
5750 Office Expense & Supplies	270.40
5755 Postage & Shipping	1,096.48
5760 Repairs & Maintenance	\$210.93
5795 Utilities	2,723.87
Total for 5700 Remaining Operating	\$11,918.05
5800 Interest Expense	1,619.57
Total for Expenditures	\$126,319.76
Net Operating Revenue	\$250.35
Other Revenue	
4900 In-Kind Support	9,000.00
4950 Kids Tag Art - Income	8,120.69
Total for Other Revenue	\$17,120.69
Other Expenditures	
5900 In Kind Support	9,000.00
5950 Kids Tag Art - Expenses	2,071.15
Total for Other Expenditures	\$11,071.15
Net Other Revenue	\$6,049.54
Net Revenue	\$6,299.89

Statement of Financial Position

The Arts Council, Inc., dba MartinArts

As of Feb 28, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
1002 PNC Bank Operating	3,107.65
1003 PNC Bank Money Market	\$6,118.41
1045 Seacoast - Kids Tag Art 4341	7,990.72
Total for Bank Accounts	\$17,216.78
Other Current Assets	\$128.77
Total for Current Assets	\$17,345.55
Fixed Assets	\$6,503.96
Other Assets	
1051 Community Foundation Endowment	63,652.56
1400 Fine Art - Permanent Collection	34,600.00
Total for Other Assets	\$98,252.56
Total for Assets	\$122,102.07
Liabilities and Equity	
Liabilities	
Current Liabilities	\$54,038.22
Total for Liabilities	\$54,038.22
Equity	\$68,063.85
Total for Liabilities and Equity	\$122,102.07

Event & Meeting Dates

Board Meetings	January 29, 2026	April 23, 2026	July 23, 2026	October 22, 2026
Event Calendar				
Marvin S. Cone High School Juried Art Show Awards Night	April 28 - June 20, 2026 April 30	Since 1987, this annual exhibition has featured the exceptional artwork of student artists from our five local high schools.		
Marvin S. Cone Annual High School Juried Art Show Alumni Exhibit	June 26–August 22, 2026 Opening: Friday, June 26 5:30-7PM	Celebrating 40 Years of Creativity and Talent! From its beginnings in 1987 to today, this milestone honors the alumni and traditions that have made the show so memorable.		
Recurring Events				
Sunset Concert at the Gallery (2 nd Tues., 5:30PM)	May 12	June 9	July 14 (Celebrating America's 250 th)	August 11
Art Talks (4-6 x / year)	May 16, partnering with MCBI for Emancipation Day	Sept 28 Sonja Mongar		